

VL 150 CHEQUE ORDER FORM

Viceroy Business Forms

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A Division of VICEROY INTERNATIONAL FORMS
266 Roncesvalles Ave., Toronto, ON, M6R 2M1

Sales Order#
Purch. Order #

PLEASE MAKE CHEQUES PAYABLE TO: VICEROY INTERNATIONAL FORMS

Office use only: Emergency Rush Critical Normal Routine

1. Approved: Authorized Signature: _____

Date ordered:

2. Please fill in: Software: Magstar Total Retail^R _____

* Please fill in date required:

New order Repeat order Exact With changes

Previous Order No.

Ref letter	Form Number	Description (e.g. cheque, inv, ec)	Form type (e.g. continuous, laser)	No. of parts	Start No.	Qty	Base Amount
A	VL 150	Payroll Cheque	Laser				
B	VL 150	Payroll/Accounts Payable Cheque	Laser				
C	VL 150	Accounts Payable Cheque	Laser				

3 Options see description of options in Price list. Important: When ordering options see Ref. letter from 2.

Ref	Logo(kind)	Ink colour(s)	Others (please specify)	Amount
A				
B				
C				
Shipping & Handling				
				Subtotal
				PST
				GST
				Total

Shipping instructions: Customer pickup Other _____

Ship by Air Courier Ship by Ground Courier

Ship by Canada Post Priority Courier Xpresspost Regular Post

Ship on Customer Account # _____ via: _____

4 Personalized Information:

A sample cheque marked "VOID" or a MICR sheet from your bank is required to process your cheque order.

Make sure the information is up to date. The information will appear as you show it.

Background colour:

Standard: blue #287 Optional: green #348 buff #142 red #185 brown #168 gray burgundy #220

5 Shipping, Billing & Mailing Information:

Bill to: Company:
Address:
City/Prov/Code:

Ship to: Company:
Street address:
City/Prov/Code:

Contact:
Phone:
Fax:
Email:

Mail invoice to:
 Billing address Shipping address
 Other: _____

6 Payment Terms:

I will be paying by: Visa Approved cheque Other

Payment w/order

Name of cardholder	Card Number:	Exp. Date:
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Visit our website at www.viceroyforms.com

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